

MINUTES FOR ARTHUR PUBLIC LIBRARY DISTRICT

December 20, 2021

Present: President Allen, Trustees Singer, Stewart, Yeakel, Yoder; Director Pruitt. Absent: Fritz

Meeting was called to order by President Allen at 6 p.m.

Minutes were approved on a motion by Stewart, second by Singer

Treasurer's report was approved on a motion by Singer, second by Yoder.

Director's report - Kelsey Pruitt (see attached sheet for more details)

1) Covid 19 response. No changes to current policies are planned.

Compliance has been pretty good. Hoping not to have to move to curbside.

2) Serving our public review. All requirements have been met for Chapters 7, 8 and 9. Chapter 10 deals with more outreach to youth which could probably use some improvement but will hold off until after covid. Chapter 11 suggests a young adult reader's advisory board be created. Something to look into for the future.

3) Circulation desk update. Original completion date was August and after requesting a new deadline since the original agreement of 90 days had passed, Kelsey received an email stating they would be ready to start installing the second week of January. Curbside service will be offered during shutdown along with a few other services. Projected dates for that are January 12-24.

4) Computer update. Purchase Envisionware software so patrons can use the PC Reservation and LPT1 functions.

a) PC Reservation is a time management/login system allowing patrons to log into the library's computers with their library card information.

b) LPT1 is a print release system that allows the staff to better able monitor printing by patrons.

The cost for the software is \$1540 with a small monthly maintenance fee. On a motion by Yeakel with a second by Stewart, the board voted to pursue purchasing the software.

The bills were approved on a motion by Singer, second by Yoder.

Old business

Tax Levy Ordinance No. 12-20A-2021 was passed on a roll call vote.

New Business

Director Pruitt brought up the question of what might happen with the Tintype building and the possibility of the library board looking into restoring it as, for example, an historical branch of the library? Also a way of controlling what becomes of the library's neighboring property. Certainly an intriguing idea but cost of renovation would be the biggest concern. Something to discuss in the coming months?

Meeting was adjourned at 6:35 p.m. on a motion by Stewart, second by Yeakel

Respectfully submitted,

Martha K. Yeakel, Secretary